

Part B. Process

Summarize the work plan you will use (including a timeline) to accomplish your goals and outcomes.

Part C. Evaluation Plan

Describe how you will assess the expected outcomes of your project.

Part D. Budget Summary

Item	Amount Requested	Amount Contributed by Other Source(s)	Source	Total Costs
Salaries/wages ¹				
Equipment				
Supplies				
Travel				
Other (specify)				
Total				

¹ Payroll liabilities of the College must be included in this amount.

Total Cost of Project	
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Other comments, if any:

All expenditures must be incurred by 12/31/12.