

Scholarship Application Checklist

NOTE: Only one application is necessary to apply for any and all scholarships. Please read the checklist below to ensure your application packet is completed properly. **Incomplete applications will not be considered.** Additional materials are not necessary and will not be considered in the selection process.

Submit your entire application no later than 4:00 p.m. on May 14, 2010 to:

Financial Aid Office, MS 6-5
Highline Community College
P.O. Box 98000
Des Moines, WA 98198-9800

- _____ **Complete application packet:** Make sure all questions are answered completely and that you mark the categories for which you qualify—need, program, or merit.
- _____ **Supplemental Letter:** Include a letter that describes how receiving a HCC Scholarship would impact you.
- _____ **Transcripts:** Include a current Highline Community College transcript, other college transcripts, and/or high school transcripts. (Unofficial transcripts are acceptable. To get your Highline unofficial transcript online go to <https://sec.highline.edu/wts/student/waci002.asp>)

PLEASE READ CAREFULLY

By signing the application, I understand and accept the conditions and terms of this scholarship application including maintaining the minimum GPA and course credits. I certify that all information I have provided on this form is true and complete to the best of my knowledge. I authorize the release of information on this application and other necessary academic information to the Highline Foundation, individual contributors, selection committees, and the Highline Community College Financial Aid office. If awarded a Highline Community College Foundation Scholarship, I release to Highline Community College and Highline Community College Foundation the right to use my name and picture for publications, reports and press releases. I agree to:

- 1) Write a letter of thanks to the contributor within 30 days of receipt of any scholarship.
- 2) Attend the Highline Community College Foundation Make Your Mark Donor Breakfast Fall Quarter 2010. Exact date tbd.
- 3) Meet with my contributor on a mutually agreeable date during the 2010-2011 school year.
- 4) Sign the application page verifying all information is correct.

I understand that failure to do any of these things may result in forfeiture of my scholarship.

Scholarship Application Fall 2010 – Spring 2011

This application covers all Highline Community College Foundation scholarships. Please mark the category(ies) below for which you would like to be considered. **This application is due in the Financial Aid office no later than 4:00 p.m. on May 14, 2010.**

Last Name _____ First _____ Middle Initial _____

Home Phone (____) _____ Cell phone (____) _____ E-mail Address _____

Current Address _____ Apt. No. ____ City _____ State ____ Zip _____

Social Security # _____ - _____ - _____ *

Student ID # _____ Birthdate ____/____/____

Check one: First-Year Student Continuing Highline Student Re-entering Highline Running Start Student

* To comply with federal laws, we are required to ask your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). We will use your SSN/ITIN to report Hope Scholarship/Life Time tax credit, to administer state/federal financial aid, to verify enrollment, degree and academic transcript records, and to conduct institutional research. If you do not submit your SSN/ITIN, you will not be denied access to the college; however, you may be subject to civil penalties (refer to Internal Revenue Service Treasury Regulation 1.6050S-1(e)(4) for more information). Pursuant to state law (RCW28B.10.042) and federal law (Family Educational Rights and Privacy Act), the college will protect your SSN from unauthorized use and/or disclosure.

Check any one of the following that apply to you: Veteran Single Parent (# of children living with you: _____)
 Physically Disabled Learning Disabled Financial Aid Recipient First in your family to attend college

Applicant's Signature: _____ Date: ____/____/____

Please check the category(ies) of the Highline Community College Foundation scholarships for which you would like to be considered:

Merit-based: To qualify, you should have a cumulative GPA (either high school or Highline) of at least 3.0. Additional qualities include demonstrated leadership capabilities and involvement in extracurricular or community activities.

Need-based/special circumstances: To qualify, you should be able to demonstrate that financial support is necessary to complete your college education or articulate your special circumstances. The demonstrated need does not have to be based on federal financial aid standards.

**This application is due in the Financial Aid office no later than
4:00 p.m. on May 14, 2010.**

Personal Information

Last Name _____ First _____ Middle Initial _____

Last High School/GED Center Attended

School: _____ State: _____

Cumulative GPA: _____ Graduation Date: _____

Previous Colleges Attended

School: _____ Cumulative GPA: _____

Program of study at Highline: _____ Cumulative Highline GPA: _____

Enrollment Status: ___ Full Time (12 or more hours)
 ___ Time (9 to 11.5 hours) Do you plan to obtain a: ___ Degree
 ___ Time (6 to 8.5 hours) ___ Certificate
 ___ Time (3 to 5 hours)

Will you attend Highline in fall 2010? ___ Yes ___ No If you plan to transfer in fall 2010, where? _____

Will you attend Highline in winter 2011? ___ Yes ___ No If you plan to transfer in winter 2011, where? _____

Will you attend Highline in spring 2011? ___ Yes ___ No If you plan to transfer in spring 2011, where? _____

Are you working? _____ If yes, average hours weekly _____

Employer _____ Position _____

Have you previously received a Highline Community College Foundation Scholarship? ___ Yes ___ No

If yes, which scholarship(s) and when? _____

Have you applied for financial aid or other sources of funding for 2010-11? ___ Yes ___ No

List all financial aid you are currently receiving or plan to receive (Pell, Work First, Worker Retraining, scholarship, loan, tuition waiver, state grant or other). _____

This application and scholarship information are available at www.funds4highline.org.